

Agenda

- 1. 6:00 - CALL TO ORDER**
 - a. Introductions as Needed
 - b. Business from Audience

- 2. 6:05 - CONSENT AGENDA** – See separate Consent Agenda

- 3. 6:10 - Committee Reports**
 - a. 6:10- CEO – Renée Dunham
 - i. Environmental Scan – Review/Report by Jim Cannon, WSHA
 - ii. WSHA Summer Board Meeting Report
 - iii. WSHA Flu Immunization request
 - iv. USDA funding update
 - v. Joe Hopkins Award Nominations
 - b. 6:30 – Executive Committee – No Action
 - c. 6:30 - Quality update – Amy Thomason
 - d. 6:40 - Finance – Drew Hooper
 - i. Financial Summary
 - ii. Financial Dashboards and Statements

- 4. 7:15 – Commissioner Business**
 - a. Resolution 2010-08 – Superintendent Contract Renewal and Compensation
 - b. Resolution 2010-09 – Surplus Property

- 5. Adjournment**

Consent Agenda

A very useful technique involves the use of a consent agenda. The board agenda planners (usually the executive or governance committee, but occasionally the board chair with the CEO) divide agenda issues into two groups of items. The first are those items that must be acted on because of legal, regulatory, or other requirements, but are not significant enough to warrant discussion by the full board. Such issues are combined into a single section of the board agenda book; members review these materials prior to the meeting, and if no one has any questions or concerns, the entire block of issues is approved with one board vote and no discussion. This frees up a tremendous amount of time that would otherwise be squandered on minor issues. Any member can request that an item be removed from the consent agenda and discussed by the full board. The success of the consent agenda is predicated upon all board members reading the material in the consent agenda section of the board agenda book. If they do not, then the board becomes a veritable rubber stamp. The second group of agenda items are those important issues that require discussion, deliberation, and action by the board. These are addressed one by one.

Executive Session Justification

Executive Session is convened to discuss the following topics, as permitted by the cited sections of the Revised Code of Washington (RCW):

- Executive session (RCW 42.30.110)
 - (a) national security
 - (b) (c) real estate
 - (d) negotiations of publicly bid contracts
 - (e) export trading
 - (f) complaints against public officers/employees
 - (g) qualifications of applicant or review performance of public employee/elective office
 - (h) evaluate qualifications of candidate for appointment to elective office
 - (i) discuss claims with legal counsel
 - existing or reasonably expected litigation
 - litigation or legal risks expected to result in adverse legal or financial consequences
 - presence of legal counsel alone does not justify executive session
 - QI/peer review committee documents and discussions
- Final action must be in open meeting



**BOARD OF COMMISSIONERS MEETING
07/22/2010**

AGENDA	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ACTIONS/FOLLOW-UP
<p>CALL TO ORDER</p> <p>Introductions as needed</p> <p>Business from Audience</p>	<p>The Mark Reed Hospital Board of Commissioners Meeting was called to order July 22, 2010 at 6:00 pm Commissioners present: Louie Figueroa, Drew Hooper, Dean Schwickerath, Brent Meldrum Absent: Amy Thomason - excused</p> <p>Also Present: Renee Dunham, Jerri Peckham, Ron Hulscher, Joy Iversen, Patrick Ogilvie, Mitzi Vandewege, Otis Leathers, Charles (Skip) Houser III, David Cannady, Tommi Halvorsen Gatlin</p> <p>Introductions made No business from audience</p> <p><i>*Additions to agenda: Renee: Added to Commissioner Business 5c- Resolution added Louie: Added to Committee Reports 3e- Medical Staff report</i></p>	
<p>CONSENT AGENDA</p>	<p>The consent agenda was presented to the Board for approval</p> <p><i>(Minutes from Town Hall Meeting included in packet)</i></p> <p>Dean Schwickerath stated he did not have time to review the individual warrants so he would be abstaining from the consent agenda vote.</p>	<p><i>A motion was made by Louie Figueroa to approve the consent agenda as presented. Drew Hooper seconded the motion; The motion carried by a 3-0 vote. Dean Schwickerath abstained from voting. Amy Thomason was absent from voting.</i></p>
<p>COMMITTEE REPORTS AS REQUIRED</p>	<p><u>Hispanic Health Assessment: Mary Ellen Biggerstaff, ARNP</u> Mary Ellen Biggerstaff, ARNP is looking for grant opportunities to better serve the Hispanic population in our area, and ensure their needs are met through the Medical Home Project. She prepared a community assessment of the Hispanic population in our community; information was presented to the board.</p> <p><u>CEO: RENEE DUNHAM</u> State Auditor letter to Commissioners</p>	

**BOARD OF COMMISSIONERS MEETING
07/22/2010**

State Auditors sent letter to Board members informing them of annual audit.

Staffing Changes and Updates

Hired CNO- Brenda West who will start on July 26, 2010

Hired Full-Time IT position- Chris Wallace will start on July 26, 2010

Hired IT Supervisor- Mike Rand

Still interviewing for Laboratory Manager

Still looking for Nurse Project Manager

Replacement Facility Update

- Board given copy of Financial Feasibility Report
- USDA application submitted to Olympia.
- Ron clarified the statement in the “Independent Accountant’s Report” in the “Forecasted Financial Statements”: “Management has elected to omit from the 2005, 2006, 2007, 2008 and 2009 historical financial statements substantially all of the disclosures required by accounting principles generally accepted in the United State of America.” The accountant could not include these disclosures without auditing all of the years. These audits have been performed by the State Auditor and all pertinent notes are in the Audit reports. Management chose to not duplicate the audit expense. All audit reports are available on the State Auditors website.
- Dean Schwickerath voiced his feeling that the Board should see drafts of all items before signed by CEO. It was noted that the application was witnessed and signed by the board chair, Brent Meldrum. Dean would also like a copy of the entire USDA application, which Renee states is too labor intensive to copy due to the size of this application. She agreed to make it available for Dean’s review at the facility & she will forward related documents which are in electronic form to him via e-mail.

2009 CAH Annual Report Summary

Annual statistics and accomplishments submitted in annual report.

Political Action Committee-WSHA

Renee discussed with the board what the PAC for WSHA was and how it benefits the hospital. Commissioners should have received information in the mail.

EXECUTIVE COMMITTEE: BRENT MELDRUM

No report

Dean Schwickerath requested copy of proposal submitted for IT Oversight position

BOARD OF COMMISSIONERS MEETING

07/22/2010

QUALITY COMMITTEE: Louie Figueroa

Report was included in the packet. No additional information due to the Quality Committee Director position vacancy.

MEDICAL STAFF COMMITTEE: LOUIE FIGUEROA

- New Chief ED Medical Director: William Hurley, M.D.
- Medical Staff formally thanked Mitzi for her contribution as interim CNO
- At the Med Staff mtg, Dr. Cohen discussed sponsoring medical students in our local clinics
- Medical Staff is excited about Stroke Protocol project; MRH will be applying for Stroke Center Designation.

LEGISLATIVE UPDATE: RENEE DUNHAM

Rural Advocacy Days coming up in September – Read the information sent by WSHA for the upcoming legislative session.

FINANCE: DREW HOOPER

- Days in accounts receivable are beginning to drop; days had risen due to a Medicare offset.
- Medicaid implemented a new billing system in May. Mark Reed AR may increase during the implementation period.
- Finance committee evaluating Community Care paperwork process (readability, etc.)
- Overtime continues to be rather high with majority from nursing department. This is due to a limited pool of per diem nursing staff as well as needing additional staff at times for patient care. A full-time registered nurse has been hired, and traveling nurses are also being utilized.

**BOARD OF COMMISSIONERS MEETING
07/22/2010**

<p>EXECUTIVE SESSION</p> <p>EXECUTIVE SESSION ADJOURNED 8:25 pm</p> <p>REGULAR SESSION RECONVENE 8:30 pm</p> <p>ADJOURNMENT REGULAR SESSION</p>	<p>Executive Session began at 7:50 Executive Session was called to order at 7:50 for 20 minutes to discuss RCW 70.44.062 - Status of Clinical Privileges</p> <p>After the designated 20 minutes of executive session, Skip Houser informed the public that the board would continue with executive session for an additional 15 minutes. The executive session was then adjourned, and the regular session resumed at 8:30 pm; Skip Houser notified the public. No action was taken on the executive session item.</p> <p>Brent Meldrum called for the Agenda item, CEO contract extension to be re-visited as there was an item of business that was overlooked. Commissioner Schwickerath excused himself from the meeting at this point. He noted that there still remained a quorum and instructed the other commissioners to proceed and handle the remaining business.</p> <p>Brent Meldrum noted that he had discussed the CEO evaluation, which was done at the last special meeting of the Board, with Renée Dunham; she accepted the feedback given by the board.</p> <p>Meeting adjourned at 8:43 pm.</p>	<p><i>Andrew Hooper made a motion to approve the CEO evaluation and goal achievement presented during the evaluation process. Louie Figueroa seconded. Motion passed 3-0; Commissioner Schwickerath and Thomason were not present for voting.</i></p> <p><i>Andrew Hooper made a motion to adjourn the meeting. Louie Figueroa seconded the motion. Motion passed 3-0; Commissioner Schwickerath and Thomason were not present for voting.</i></p>
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RECORDING SECRETARY

BOARD SECRETARY